

2020

NOTICE FOR  
CALLING OF  
ANNUAL  
**GENERAL  
MEETING**



AN EYE ON THE FUTURE



**Escorts  
Investment  
Bank**

# NOTICE FOR CALLING OF ANNUAL GENERAL MEETING

Notice is hereby served to all the Members of the Company that the 25th Annual General Meeting of the Members of **ESCORTS INVESTMENT BANK LIMITED** ("Company") will be held on Wednesday October 28, 2020 at 09:30 a.m. at Bahria Grand Hotel & Resort situated at Canal Bank Road, Executive Lodges, Sector-B, Bahria Town, Lahore, to transact the following business:

## ORDINARY BUSINESS:

1. To confirm the minutes of the last Extraordinary General Meeting held on January 09, 2020.
2. To receive, consider and adopt the Annual Audited Financial Statements for the year ended June 30, 2020 together with the Auditor's Report, Directors' Report and Chairperson's Review Report thereon;
3. To appoint External Auditors for the year ending June 30, 2021 and fix their remuneration. The Board of Directors on the recommendation of Audit Committee has recommended the appointment of auditors, M/s. Crowe Hussain Chaudhury and Company Chartered Accountants who being eligible have offered themselves for the appointment.

## OTHER BUSINESS:

4. To transact any other business with the permission of the Chair.

Lahore:  
October 07, 2020

BY ORDER OF THE BOARD



AJWAD ALI  
Company Secretary

## NOTES:

1. The share transfer books of the Company will remain closed from October 22, 2020 to October 28, 2020 (both days inclusive). Transfers received in order at the office of Company's Share Registrar M/s Hameed Majeed Associates (Pvt.) Limited, HM House, 7 – Bank Square, Lahore, by close of business on Wednesday, October 21, 2020, will be considered in time, to entitle the transferees to attend and vote at the AGM.
2. All members are entitled to attend and vote at the Meeting. A member entitled to attend and vote may appoint another member as his / her proxy to attend and vote in his / her behalf. Proxies in order to be effective must be received by the Company at the registered office not less than forty eight (48) hours before the time of holding meeting.
3. An instrument of proxy applicable for the Meeting is being provided with the notice sent to the members. Further copies of the instrument may be obtained from the registered office of the Company during normal

office hours. The proxy form can also be downloaded from the Company's website: [www.escortsbank.net](http://www.escortsbank.net)

4. The members are requested to submit a copy of their Computerised National Identity Card (CNIC), if not already provided and immediately notify changes if any, in their addresses to our Share Registrar Hameed Majeed Associates (Pvt.) Limited.
5. CDC Account Holders will further have to follow the below mentioned guidelines as laid down in Circular 1, dated 26 January 2000 issued by the Securities and Exchange Commission of Pakistan:
  - A. **For attending the meeting:**
    - i) In case of corporate entity, the board of directors' resolution / power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.
    - ii) In case of individuals, the account holder or sub account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his/her identity by showing his/her CNIC or original passport at the time of attending the meeting.
  - B. **For appointing proxies:**
    - i) In case of individuals, the account holder or sub account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form as per the above requirement.
    - ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the proxy form.
    - iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.
    - iv) The proxy shall produce his/her original CNIC or original passport at the time of the Meeting.
    - v) In case of a corporate entity, the Board of Directors' resolution/power of attorney with specimen signature shall be submitted (unless it has been provided earlier) along with the proxy form to the Company.

#### Placement of Financial Statements

The Company has placed the Audited Annual Financial Statements for the year ended June 30, 2020 along with Auditor's Report, Directors' Report and Chairperson's Review Report thereon on its website: [www.escortsbank.net](http://www.escortsbank.net)

#### Circulation of Annual Reports through Digital Storage

Pursuant to the SECP's notification SRO 470(I) / 2016 dated 31st May, 2016 the Members of Escorts Investment Bank Limited during the Company's 24th Annual General Meeting held on October 28, 2019, had accorded their consent for transmission of Annual Reports including Audited Annual Financial Statements and other information contained therein of the Company through CD/DVD/USB instead of transmitting the same in hard copies. The shareholders who wish to receive hard copies of the aforesaid documents may send to the Company Secretary / Share registrar, the standard request form available on the Company's website [www.escortsbank.net](http://www.escortsbank.net) and the Company will provide the aforesaid documents to the shareholders on demand, free of cost, within one week of such demand.

#### Circulation of Accounts via Email

In pursuance of the directions given by the Securities and Exchange Commission of Pakistan (SECP) vide SRO 787 (I)/2014 dated September 8, 2014, those shareholders who desire to receive Annual Financial Statements in future through email instead of receiving the same by post are advised to give their formal consent along with their valid email address on a standard request form which is available at the Company's website i.e. [www.escortsbank.net](http://www.escortsbank.net) and send the form, duly signed by the shareholder, along with copy of his/her CNIC to the Company's Share Registrar M/s Hameed Majeed Associates (Pvt.) Limited.



**Escorts  
Investment** Bank

# FORM OF PROXY

## TWENTY FIFTH ANNUAL GENERAL MEETING

I/We \_\_\_\_\_ of \_\_\_\_\_  
\_\_\_\_\_ being a member of Escorts Investment Bank Limited and holder of \_\_\_\_\_  
\_\_\_\_\_ shares as per Registered Folio No. \_\_\_\_\_.

For Beneficial Owners as per CDC list

CDC Participant I. D. No. \_\_\_\_\_

Sub-Account No. \_\_\_\_\_

NIC \_\_\_\_\_ or Passport No \_\_\_\_\_

hereby appoint \_\_\_\_\_ of \_\_\_\_\_ Who is also a member of the Company, Folio No. \_\_\_\_\_ or failing him/her \_\_\_\_\_ of \_\_\_\_\_ who is also member of the Company vide Registered Folio No. \_\_\_\_\_ as my/our Proxy to attend, speak and vote for me/ us and on my/ our behalf at the 25th Annual General Meeting of the Company to be held on October 28, 2020 at 09:30 a.m. at Bahria Grand Hotel and Resort, Executive Lodges, Sector-B, Bahria Town, Lahore and at any adjournment thereof.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

### WITNESS

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CNIC: \_\_\_\_\_



### WITNESS

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

CNIC: \_\_\_\_\_

Signature of Member (s)

### Note:

1. Proxies in order to be effective, must be received at the Registered Office of the Company at Alfalah Building, 1st Floor, Sector-B, Bahria Town Lahore not latter than 48 hours before the meeting.
2. CDC Shareholders and their Proxies are each requested to attach an attested Photocopy of their National Identity Card or Passport with this proxy form before submission to the company.

Second Fold

Affix Revenue  
Stamp

**The Company Secretary,**

**ESCORTS INVESTMENT BANK LIMITED**  
Alfalah Building, 1st Floor, Sector-B,  
Bahria Town Lahore

First Fold

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# تشکیل نیابت داری (پراکسی فارم)

پچیسواں سالانہ اجلاس عام

میں / ہم \_\_\_\_\_ ساکن \_\_\_\_\_ بحیثیت \_\_\_\_\_

اسکوٹس انوسٹمنٹ بینک لمیٹڈ رکن (ممبر) اور حامل ہیں \_\_\_\_\_ عام حصص کے مطابق درج شدہ فولیو نمبر \_\_\_\_\_ اور یا سی ڈی سی کے شراکتی آئی ڈی نمبر \_\_\_\_\_

\_\_\_\_\_ اور ڈیلی کھاتہ نمبر \_\_\_\_\_ محترم / محترمہ \_\_\_\_\_ ساکن \_\_\_\_\_ یا بصورت \_\_\_\_\_

دیگر محترم / محترمہ \_\_\_\_\_ ساکن \_\_\_\_\_ کو اپنی جگہ 28 اکتوبر 2020ء بروز بدھ دن 09:30

بجے بحریہ گریڈ ہوٹل اینڈ ریزوٹ کینال روڈ پراویع ایگزیکٹو لاجز، سیکٹر-B بحریہ ٹاؤن لاہور میں منعقد ہو رہا ہے یا اس کے کسی ملتوی شدہ اجلاس میں رائے دہندگی کے لیے اپنا نمائندہ مقرر کرنا / کرتی ہوں۔

مورخہ \_\_\_\_\_ دن \_\_\_\_\_ 2020

گواہ

(1) دستخط \_\_\_\_\_

نام \_\_\_\_\_

پتہ \_\_\_\_\_

شناختی کارڈ نمبر \_\_\_\_\_

(2) دستخط \_\_\_\_\_

نام \_\_\_\_\_

پتہ \_\_\_\_\_

شناختی کارڈ نمبر \_\_\_\_\_

ریونیٹنگلٹ 50 روپے  
والی چسپاں کریں

(دستخط کمپنی میں پہلے سے موجود  
نمونہ کے مطابق ہونے چاہیے)

ہدایات

(1) نیابت داریوں پر کسی موثر بنانے کیلئے اجلاس کے مقرر کردہ وقت کم از کم 48 گھنٹے کمپنی کے رجسٹرڈ پیس (الفلاح بلڈنگ، فرسٹ فلور، سیکٹر-B، بحریہ ٹاؤن، لاہور) میں جمع کروانا ضروری ہے۔

(2) سی ڈی سی حصص داران اور ان کے مختار (پراکسی) دونوں کے ہمراہ کمپیوٹرائزڈ قومی شناختی کارڈ یا پاسپورٹ کی مصدقہ نقل ضروری ہے۔

(3) اجلاس کے وقت نائب کو اپنا اصل کمپیوٹرائزڈ قومی شناختی کارڈ یا اصل پاسپورٹ پیش کرنا ہوگا۔

(4) کارپوریٹ ادارہ ہونے کی صورت میں بحیثیت ممبر (رکن)، بورڈ آف ڈائریکٹرز کی قرارداد / مع نامزد کردہ شخص / انارنی کے نمونہ دستخط پاؤر آف انارنی (اگر پہلے فراہم نہ کیے گئے ہوں) پراکسی فارم (مختار نامے) کے ہمراہ کمپنی میں جمع کرانا ہوگا۔

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Affix Revenue  
Stamp

The Company Secretary,

**ESCORTS INVESTMENT BANK LIMITED**  
Alfalah Building, 1st Floor, Sector-B,  
Bahria Town Lahore

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